

**930, 910, 912, COS&FOS**  
**United States Department of the Interior**  
**Bureau of Land Management**  
**Colorado State Office**  
**2850 Youngfield Street**  
**Lakewood, Colorado 80215-7093**  
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Memorandum

To: All Field Managers, Colorado

From: Deputy State Director, Division of Energy, Realty, and Minerals

Subject: Land Law Examiner Seminar, November 13-14, 2002

In response to requests from field Land Law Examiners (LLEs), the Branch of Realty and Appraisal will hold an LLE Seminar at the Colorado State Office (CSO) November 13-14, 2002. The two-day seminar will include topics specifically requested by the field LLEs related to realty transactions, including applications, various business entities and associated documents, authorizations, bonds, and case file documentation and management.

The seminar will begin at 9:00 a.m. on Wednesday, November 13. The following are suggested for lodging: La Quinta - just a few blocks from the CSO, Phone 303-279-5565. There is also a Hampton Inn Denver West, just off I-70 near the junction of Colfax and 6th Avenues, Phone 303-278-6600. Both should be within per diem rates.

We are looking forward to Land Law Examiners attending this seminar. If you have any questions, please call Jenny Saunders at 303-239-3708 or Alexa Watson at 303-239-3796.

Signed by  
James E. Edwards, Jr.  
Acting Deputy State Director,  
Division of Energy, Realty, and Minerals

Authenticated by  
Don Snow  
EMS Operator

cc: Field LLEs